

## Virtual Team Development

**A virtual team** is one whose members share a common purpose, but are separated by distance, time, and organisational boundaries. In such a team, members are linked only by communication technologies.

As such, virtual team members face unique challenges at every stage of their development and performance cycle. As with conventional teams, the best way to build an effective virtual team is at its start up. This training course will highlight several recommended approaches for building a strong foundation for a newly created virtual team. Included are:

- Establishing a Well Understood Purpose (Mission, goals, tasks, results)
- Clarifying Stakeholder Expectations
- Understanding Team Membership
- Clear Understanding of Roles and Responsibilities
- Building Rapport and Relationships
- Instituting Communication Practices and Protocols

**Duration:** 2 Days

**Number of Candidates:** 10 – 12

**Kuhnke Communication...clear, confident, compelling.**

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